

BRAD LITTLE
GOVERNOR

Wendi Secrist
Executive Director



Deni Hoehne
Chair

John Young
Vice Chair

WORKFORCE DEVELOPMENT COUNCIL

514 W Jefferson St, Ste 131, Boise, ID 83702

Workforce Development Policy Committee Meeting Minutes – July 18, 2023

Committee Members: Hope Morrow, Lori Barber, Sean Coletti, Christi Gilchrist, Jason Hudson, Tom Kealey, Clay Long, Daniel Puga, Jani Revier, ~~Tom Schultz, John Smith~~

Staff: Wendi Secrist, Sherawn Reberry, Denise Hill, Matthew Thomsen, Rebecca Watson, Cassie Mansour

Guests: Tammy David and Donna Heathman, Medical Career Academy; Kevin Richert, Idaho Education News; Allyssa Romero, Lobby Idaho

Call to Order at 2:03 p.m.

Roll Call – Quorum met.

Review Agenda – No changes to the agenda

***Review June 20, 2023 Meeting Minutes**

Motion by Mr. Daniel Puga to approve the June 20th, 2023 meeting minutes as written. Second by Ms. Jani Revier. Motion carried.

***Launch Course Cost Adjustments**

- 1 cost adjustment – Dental Assistant, NIC due to increased instructor costs

Motion by Mr. Daniel Puga to approve the Launch Course Cost Adjustment as stated. Second by Ms. Jani Revier. Motion carried.

Launch Updates

- MOU, revisions
 - Final revisions for MOU for FY24 in process, should be completed by the end of the week.
 - All current and new providers will be required to sign the new MOU after training.
 - “Providers” is defined as those providing courses for Launch.
- Providers
 - No new today
- WFT Course Updates
 - Institutions that use Protrain, CareerOneStop, Ed2Go will be meeting to discuss and align their offerings.
 - MA-C course testing is available in Idaho, started July 1, 2023 at Headmasters.

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**Motion by Ms. Jani Revier to approve the MAC program as clarified. Second by Ms. Christi Gilchrist.
Motion carried.**

- AEMT request for reconsideration
 - Currently not seeing additional information for labor need.
 - Not currently an employment barrier.
 - Very few opportunities currently in state.
- Advanced Manufacturing / Pre-Engineering Courses
 - Items in yellow were not approved as they are tied to the Boise State NSF grant.
 - Crosswalk in process to create a list of programs under the Boise State NSF Grant.

CEI

Energy Systems Technology

CSI

Renewable Energy Systems Technology
Machining & Manufacturing Technology
Industrial Systems Maintenance Technology

CWI

Machine Tool Technology

ISU

Computerized Machining Technology
Civil Engineering Technology
Energy Systems Electrical Engineering Technology
Energy Systems Mechanical Engineering Technology
Energy Systems Instrumentation Engineering Technology
Energy Systems Nuclear Operations Technology
Industrial Cybersecurity Engineering Technology
Robotics And Communications Systems Engineering
Technology

LCSC

Engineering Technology
Industrial Maintenance/Millwright Technology
Industrial Electronics Technology
CNC Machining Technology

NIC

Millwright/Industrial Mechanic
Machining & CNC
Mechatronics

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Mechanical Design Engineering Technology
Engineering (2-year transfer degree)

**Motion by Ms. Jani Revier to approve the Advanced Manufacturing/ Pre-Engineering List as stated.
Second by Ms. Lori Barber. Motion carried.**

- ****Physical Presence Definition – moved to August 22nd meeting.***

Discussion:

- Align definition with Launch 2.0, Statute, OSBE guidelines.
- Are they currently successfully serving students in Idaho.
- Recommendation by staff:
 - Online providers: if they have presence in Idaho and can provide other services to students.
 - If provider is solely online, without physical presence in the state they do not currently meet Idaho Launch 1.0.
- August Meeting:
 - requirements in statute FY25 – make alignment now
 - How do we measure it

Policy Discussion

- ****Extensions/ Extenuating Circumstances***
 - Statutory language
 - Religious service
 - Military service
 - Structured volunteer service
 - Health or medical issues
 - Other appropriate circumstances
 - Other considerations
 - Academic resource constraints.
 - ****Actions for August meeting:***
 - Define other appropriate circumstances.
 - Define structured volunteer service.

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- Define supporting documentation.
- Sherawn to forward framework.

****Full Day Meeting in August***

- Move to August 15th meeting to August 22nd
 - In person in Boise
 - 8:00 AM – 3:00 PM

Motion by Ms. Jani Revier to adjourn. Second by Ms. Lori Barber. Motion carried.

Adjourned at 2:46p.m.